

Thornbury Neighbourhood Plan Steering Group Minutes

Tuesday 25 February 2020, 7pm at Thornbury Town Hall

In attendance: Tricia Hillier (Chair, part), Louise Powell (Town Clerk),
Alan Pinder (Minutes), Chris Griggs-Trevarthen (Chair, part)
Jill Diamond, Felicity Harrison,
Cllr Clive Parkinson, Gill Dunkley,
Trevor Daniels

Apologies: Katie Griggs-Trevarthen, Judith Dale, Cllr Shirley Holloway, Danny Bonnett,
Nancy North, Cllr Matt Stringer, Cllr Maggie Tyrell, Mike Bennewitz, Margaret
Pinder

1. Minutes of last meeting were approved.
2. Matters arising.
 - a. Some videos for Facebook are done, others still to do.
 - b. Corrected Plan available. AP will update the Plan on the website.
 - c. Mail Chimp: four mailing lists are complete. AP will look at how to send emails. LP will send AP the login.
 - d. LG advised not to directly contact the railway landowner. Agreed to accept that advice.
 - e. The leaflet will be included in the Thornbury Magazine. JD, FH and AP will help with collation on 26 Feb.
 - f. Press releases have been sent out. The Gazette will carry the story on 27 Feb. LP will ask South Glos Council to put an entry on their news page about the consultation.
 - g. The banners and posters have arrived and the website has been updated.
 - h. St Marys Centre and Cossham Hall have been booked. Tesco has agreed to the stall.
3. **Communications Plan review**
 - a. CG will post the initial posts to Facebook.
 - b. JD will put up posters.
4. **Online survey**
 - a. The survey has been reviewed and changes made. It is being prepared for the consultation.
 - b. LP will circulate the link to the survey.
5. **Meeting with Chris Cox**

AP reported back on the meeting with Chris Cox of South Glos Property Services. He said CC had defended the continuing intention to sell Vilner Lane Wood, and was not aware that an announcement was being made to change that decision. On Castle Court, CC was not aware that the Green Space proposal had been removed from the Plan, and agreed that it was appropriate to find temporary community use for the site until it was needed.
6. **Walking and Cycling Plan**

The West of England is consulting on a local Cycling and Walking Plan, which includes some proposals for Thornbury. TD said it was a missed opportunity to join up the local

cycling network. It was agreed that TD would draft the outline of a response, and that a copy of the Neighbourhood Plan would form part of that response.

7. Stall rota

CG and TH said their availability had changed.

8. Date of Next Meetings

Tuesdays, 7pm Town Hall

10/3/20	30/6/20
21/4/20	18/8/20
26/5/20	15/9/20
3/11/20	15/12/20

Meeting concluded at 8.20pm

A Pinder

ACTION LOG FROM MEETING

Action	Responsibility	Deadline
Social Media Group to create short video introductions to Facebook posts	Nancy North, Mike Bennewitz, Chris Griggs, Alan Pinder	29/2/20
Send Mail Chimp login details to AP. AP to send out agreed emails.	Louise Powell Alan Pinder	29/2/20
Assist with collation of Thornbury Magazine	Jill Dimond Felicity Harrison Alan Pinder	26/2/20
Ask South Glos Council to put an entry on their news page about the consultation.	Louise Powell	1/3/20
Upload the initial posts to Facebook.	Chris Griggs	29/2/20
Put up posters.	Jill Dimond	1/3/20
Draft the outline of a response to the Cycling and Walking Plan	Trevor Daniels	
Set up exhibitions, with copies of Plan, paper surveys, leaflets and survey return boxes	Alan Pinder, Felicity Harrison, Louise Powell, Jill Dimond	28/2/20