



## 2. Logo

We considered the logos which TH had created, using a free web tool. This enables production of a low resolution image suitable for websites. If necessary, it will allow the purchase of a high resolution version for less than 40Euros. The group settles on one which showed an orange tree on a blue background. TH would change the font to one preferred and reissue the logo. *[Final version is at the end of these minutes]*

**Action: TH to amend preferred logo ready for inclusion in plan / on website**

## 3. Project Plan

TH had updated the project plan to highlight our current delay caused by slow response from South Gloucestershire. MB had asked whether we could undertake some activities whilst waiting for the comments such as requesting screening for SEA/SA. LP said that SG Planning were not in favour of that as it could duplicate the work, should we amend our plan after their comments. It was agreed that we would wait to see if we get the SG comments through more quickly after our formal complaint letter. If we do not, we will review the possibility of asking for screening at our next meeting. We also agreed that following the comments from SG and subsequent amendments, we will request screening and then focus our efforts on planning our local consultation. We agreed that this needs to take place over some weeks, be visual and not just an online consultation. It will probably be necessary to recruit some volunteers to help with this process.

## 4. Budget

LP had obtained permission from the Locality Grants authority to carry forward into this financial year the outstanding amount which was left. She highlighted that we had spent £5450 on consultancy and £25 on the website. There was £3150 left for consultancy and £275 for website remaining of the grant. Should we need funds beyond that, it was open to us to bid for another locality grant or to ask for some funding from the Town Council (from its CIL receipt).

## 5. Date of Next Meetings

**The meeting in August was scheduled for 13<sup>th</sup> but neither TH nor LP is available on that date. It was agreed to try to move the meeting to the following Tuesday, 20<sup>th</sup> August. LP will try to arrange for someone to open the Town Hall for us, otherwise it may be necessary to hold the meeting elsewhere.**

### **Tuesday 20/8/19 7pm Town Hall amended**

Tuesday 17/9/19 7pm Town Hall

Tuesday 15/10/19 7pm Town Hall

Tuesday 26/11/19 7pm Town Hall

Tuesday 17/12/19 7pm Town Hall

Meeting concluded at 7.50pm

M Pinder

### ACTION LOG FROM MEETING

Action	Responsibility	Deadline
Revise outline Railway route map (figure 11) to exclude local green space area	Mke Bennewitz	asap
TH to revise chosen logo and submit for inclusion in report and website	Tricia Hillier	asap
TH to request current Plan draft to be amended with changes identified to rail policy reference (figure 11 not 7) and incorporate new figure 11; change title; incorporate agreed logo	Tricia Hillier / Lemon Gazelle	asap
Send revised draft to South Glos	Louise Powell	asap
Send formal letter of complaint to South Glos about the length of response time for their informal look at the report	Louise Powell	asap
Alert steering group to change of date for August 19 and check availability of Town Hall keyholders	Louise Powell	asap

