

- Renewable energy specification: Lemon Gazelle (LG) advised level 4 or equivalent. 10% renewable energy, or revise upwards after consulting S Glos.
- Brownfield v infill development needs some work. Suggestion that the Castle School 6th form site and the library are cited in Policy 9.
- Town Centre living: indicate a flexible approach on a case by case basis.
- Education stats need South Glos confirmation.
- School population changes needed.
- Section 106 reference to be deleted – it isn't an English policy.
- Green Infrastructure: instead of using the narrow definition of a "wildlife corridor", we need to broaden our requirements re preserving, extending and linking our green spaces, to encompass the streamside walks and other walking and cycling routes. A map is needed – perhaps derived from a satellite view.
- Action log: issue of moving market is over-definitive. Could be illustrative rather than prescriptive.
- Policy 22 Planning for Green Infrastructure etc: needs strengthening: developers should be "encouraged" to meet the guidance. Funding from developers could be sought to develop the network of green corridors.
- "Town centre" definition needs to be added.

4. Landscape Character Assessment

LG advised that this is no longer feasible or helpful, due to time factors.

Agreed to add of key view point photos and descriptions instead, to illustrate the character of the town, as follows:

From the town looking outwards;
 From outside the town looking into the town, especially to show the shape and size of where it fits geographically; and
 Views inside the town.

MB has already put several on the website.

5. Action Plan

TD reported on his discussion with the S Glos cycling/walking routes planning officer. The process is already established for determining key routes. The stats show that Thornbury under uses bike transportation. We can do further work with this officer.

Some wording needs revision, along with notes were and action is already in hand.

Many of the issues raised and logged on the Action Plan can be taken forward by Town Council members.

6. Sharing document with Local Authority

Agreed to get all actions done so that the Plan is **ready for the next Steering Group meeting on 26 Feb** for issue to Lemon Gazelle to do the final formatting etc

7. Next stages

TH drew attention to LG's update GANTT project chart, highlighting that no consultation could be done during the Purdah period up to the local elections, and that school holidays should also be avoided.

8. Budget

LP reported as follows: of our grant in July for £8,900, we have spent £3850 so have £5050 remaining. Of this £4770 is allocated to Lemon Gazelle and £280 is allocated to spend on IT. (All of the grant must be spent by the end of March or we have to return any unspent.) There is a fresh budget for the NP in the provisional budget for the Council. Decision tbc.

9. AOB

MB sends apologies for the next meeting.

LP can't do the next agenda. MP to be requested to prepare and circulate it instead.

10. Next meeting: Tuesday 26 February, 7 pm, at the Town Hall

ACTIONS FROM MEETING

- Chris to improve Policy 1 in relation to landscape views
- Chris to produce a paragraph for each of the 2 local green space designations
- Tricia to integrate section 9.7 elsewhere (done)
- Mike to create green infrastructure plan and insert in doc
- Mike to add railway line plan to doc
- Mike to send passwords for private part of website to Danny to review photos for the 'key views' assessment.
- Someone to create section on 'key views' once photos available (instead of Landscape Character Assessment).
- Trevor to check text regarding the Sustrans standards
- Nancy, Trevor and Clive to meet to finalise the Action Plan. Nancy to translate into different format
- Louise to issue the plan to the Local Authority (once the above information has been provided)
- Louise to advise Lemon Gazelle that Plan is largely complete so they can please progress the development of remaining documents.