

# Thornbury Neighbourhood Plan Steering Group Minutes

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**Tuesday 26 Feb 2019, 7pm at Thornbury Town Hall**

In attendance:

Tricia Hillier (Chair),	Mike Bennewitz
Margaret Pinder (Secretary)	Nancy North
Trevor Daniels	Alan Pinder
Felicity Harrison	Gill Dunkley
Cllr Shirley Holloway	Cllr Clive Parkinson
Louise Powell (Town Clerk)	Cllr Maggie Tyrell

Apologies:, Katie Griggs-Trevarthen, Chris Griggs-Trevarthen, Judith Dale, Jill Dimond

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## **1. Welcome, Minutes of Last Meeting,**

The minutes of the meeting on 29 January 19 were approved.

## **2. Matters Arising**

There was one matter arising not on the agenda:

The updated Railway line map, indicating where the former railway had been built on, has yet to be produced.

**Action: MB to create new outline map for insertion in latest draft Plan**

## **3. Latest Draft of Report Overview**

MP and members were thanked for their efforts in producing the latest version of the text. NN also thanked TH for her work on the Plan. All outstanding items, apart from 2 above, had been inserted into the Plan. This included a new chapter on Implementation and Monitoring to ensure that action follows the Plan's production. The former Action Log has been redrafted and included as the final section of the Plan.

Some issues were identified and discussed:

1. A few drafting changes were identified to ensure that policies and issues were clear (eg policy 8 should read 10+, not as now 'more than 10') TH noted changes and will update the current version.
2. TH explained the changes made after Lemon Gazelle's comments. Some items were changed but others retained as it was felt that the Plan text was as we wanted it. The changes were agreed after discussion.
3. Figure 9.4.1 Green Infrastructure map: AP proposed some further additions to the map. TB to update after AP identifies.

4. Fig 5. Severn Ridges map is taken from a scan of a document and is not particularly good. LP to request South Gloucestershire to provide us with the original map when the Plan is forwarded to them for the informal consideration.
5. Section 12: Issues and Actions are sometimes confused. TH to clarify text.

**Action: TH to update Plan as above and send to LP for submission to South Glos/Lemon Gazelle. AP/TB to produce amended Green Infrastructure map. LP to request Severn Ridges map from South Glos.**

#### 4. Key Views for Draft Report

The group considered the list of key views and the photographs taken by MB. A further number of key views were identified and photographs selected where available. MB to take photos of the additional views and to prepare the chosen photographs ready for inclusion in the Plan. These photographs will then be given to Lemon Gazelle for inclusion in the draft for consultation.

**Action: MB to take additional views identified and prepare chosen views for publication. All prepared photos to be placed in folder for sending to Lemon Gazelle.**

5. **Next Steps:** Once TH has updated the current draft with changes from this meeting, LP to forward to both South Glos for informal consideration and Lemon Gazelle to prepare Plan and additional documents. It was agreed that, as our next meeting had been planned for 12 March, this was unlikely to be enough time to have received comments back. The meeting was therefore cancelled.

#### 6. Date of Next Meetings

Tuesday 2/4/19 7pm Town Hall (within the 'purdah' period.)

Wednesday 1/5/19 7pm Town Hall (within the 'purdah' period.)

Tuesday 4/6/19 7pm Town Hall

Tuesday 9/7/19 7pm Town Hall

Tuesday 13/8/19 7pm Town Hall

Tuesday 17/9/19 7pm Town Hall

Tuesday 15/10/19 7pm Town Hall

Tuesday 26/11/19 7pm Town Hall

Tuesday 17/12/19 7pm Town Hall

Meeting concluded at 9.00pm

M Pinder

#### ACTION LOG FROM MEETING

Action	Responsibility	Deadline
Prepare outline Railway route map indicating where now built on	Mke Bennewitz	23/3/19

Current Plan draft to be amended with changes identified	Tricia Hillier	asap
Send final draft to South Glos and Lemon Gazelle	Louise Powell	asap
request better ridges map from South Glos	Louise Powell	asap
Produce final photographs of key views and photos for general inclusion in the Plan	Mike Bennewitz	23/3/19
Produce updated green infrastructure plan	Alan Pinder / Mike Bennewitz	23/3/19
Produce text for Key views appendix once photographs are available	Mike Bennewitz / Tricia Hillier / M Pinder	25/3/19