

this would be valuable in showing the community that the process was already delivering some benefits.

5. Date of Next Meetings

The meeting in September will concentrate on producing a communications plan.

Tuesday 17/9/19 7pm Town Hall

Tuesday 15/10/19 7pm Town Hall

Tuesday 26/11/19 7pm Town Hall

Tuesday 17/12/19 7pm Town Hall

Meeting concluded at 9.20pm

M Pinder

ACTION LOG FROM MEETING

Action	Responsibility	Deadline
Draft Plan to be amended as agreed following South Glos informal comments and submitted to group for checking	Tricia Hillier/ Margaret Pinder	28 Aug 19
Agreed draft sent to Lemon Gazelle for formatting ready for formal submission	Tricia Hillier	31 Aug 19
Plan and accompanying documents to be formally submitted to South Gloucestershire	Tricia Hillier / Lemon Gazelle / Louise Powell	17 Sep 19