

3. Budget Update

LP provided an updated budget report showing recent spending. Most of the Town Council funding had been spent. The remaining available £9442.54 was noted to be enough for projected spending apart from any on a Design Guide which could not be funded from current money.

4. Vision, Aims and Objectives

5. Communications Update

6. Design Guide

These were all postponed to next meeting due to lack of time.

7. Date of Next Meetings

It was agreed to keep the format of meetings for next year as for this year on Tuesday evenings. However, any additional meetings should consider using a different evening as some members could not attend on Tuesdays. After discussion, it was agreed not to pressurise ourselves by holding a meeting next Tuesday but to wait until 16 October for the next meeting. This would give time for the editing to be completed and a draft with policies to be produced well ahead of the meeting. This would enable members to read and consider the report ahead of the meeting on 16 October which Lemon Gazelle would attend to discuss current position.

~~25/09/18~~ 7pm CANCELLED

16/10/18 7pm Town Hall

27/11/18 7pm Town Hall

18/12/18 7pm Town Hall

Meeting concluded at 9pm

M Pinder

ACTION LOG FROM MEETING

Action	Responsibility	Deadline
Edit draft text and re-circulate to members and Lemon Gazelle	Margaret Pinder/Louise Powell	21/9/18
Revised plan including policies to be circulated to group ahead of next meeting	Lemon Gazelle / Louise Powell	9/10/18
Letter sent to Patrick Conroy requesting housing figures	Tricia Hillier	25/9/18
Meeting 25/9/18 to be cancelled	Louise Powell	21/9/18