

Thornbury Neighbourhood Plan Steering Group

Tuesday 17 October 2017, 7pm at Thornbury Town Hall

AGENDA

No.	Agenda Item	Action	Format	Lead
1	Welcome and introductions			T Hillier
2	Minutes of last meeting 19 Sept 2017	Approval	Attached	T Hillier
3	Matters arising		Verbal	All
4	Update on TNP Website & Approved consultants engagement (Lemon Gazelle)		Verbal	C Nelmes
5	Working Group updates:			
	a) Communications and Engagement		Verbal	C Nelmes
	b) Town Centre and Local Economy		Verbal	WG* Chair
	c) Technical Research		Verbal	WG Chair
	d) Environment and Sustainability		Verbal	WG Chair
	e) Infrastructure		Verbal	WG Chair
	f) Design & Character & Housing		Verbal	WG Chair
6	Update on project budget and funding application to Locality	Review		C Nelmes/ T Hillier
7	Engagement strategy and communications plan – update on success measures + consideration of draft internal communications document	Review	Attached	C Nelmes/M Pinder
8	To discuss a protocol for meeting with landowners and developers as part of the NDP process	Review	Verbal	C Nelmes
9	Project actions and risk log	Review	Attached	M Bennewitz
10	Any other business			All
	Date of next meeting – 22 November 7pm			

*WG = Working Group